

## CURRICULUM VITAE - KEVIN WILKINSON

### CONTACT DETAILS

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### PROFILE

Freelance Web and IT Solutions professional, offering a wide range of Web Solutions to SME's, Charities and other organisations. Previously an Operations Manager and Consultant Engineer with extensive experience in IT and Telecoms. Committed, professional and loyal with strong organisational and problem-solving skills. A quick learner, able to work across teams and across technical disciplines. Absolutely committed to providing excellent customer service, taking ownership of issues and delivering against promises.

### KEY SKILLS

- 6 years experience in SME Web Solutions and support
- 19 years experience in global Telecoms network operations and traffic management.
- Expert in Web design (HTML/CSS/PHP/Javascript/SQL) including site set-up, hosting, domain management and email administration.
- Very strong communication skills, both written and verbal, including presentation to senior client management and strategic partners from all business channels.
- Developer-level skills in MsOffice applications (Word, Excel, Access).
- Developer-level skills in Adobe Fireworks CS4 and Adobe Dreamweaver CS4.
- Fluent in Spanish with good working knowledge of French and Portuguese.

### QUALIFICATIONS AND TRAINING

#### Academic Qualifications

Degree:- BA(hons) Modern Language, Trinity College, Oxford University, 1985

General:- 4 GCE A-levels, 14 GCE O-Levels

## CAREER DETAILS

**August 2008 – Present:            Director, Spectrum Web Products**

Co-director of a start-up limited company providing Web-related services to small and medium companies in the Midlands, and to Financial Services companies across Great Britain and Northern Ireland.

**January 1989 – August 2008:   Various Roles, Cable & Wireless**

A wide range of roles over almost 20 years, primarily in national and global transmission and voice network operations, and also in pre-sales and product development.

**Dec 1985-Dec 1988:            Linguist Specialist, GCHQ Cheltenham**

Translation of a range of technical and non-technical material in a general communications environment.

## GENERAL INFORMATION

Hobbies/interests:            Golf, football, tennis, motor sports; DIY; general knowledge quizzes

Clean Driving Licence (car and motorcycle)

Voluntary Activity:            Treasurer of John Taylor High School Charitable Trust.

    Honorary Treasurer of Alrewas Show Society

Chair of local Tennis Club – co-ordinating community project to build courts by Autumn 2014